Resolution XI: Resolved that all State Government should evolve as early as possible a well articulated retirement policy for their records and prepare retention schedules for records at all levels in line with the rules of the Central Government.

Rajasthan: The Administrative Department of the Rajasthan Government suggested that a sample survey of some of the Departments be made so that on the basis of findings of this survey, some concrete steps could be taken on both, and a well articulated policy of records as well as imparting of training to the men in service for looking after the records. As a result thereof a questionnaire has already been issued to almost all the important Departments of the State Government and initially the response is reasonably good. A detailed report will follow after replies to the questionnaire have been received from a reasonable number of Departments.

Uttar Pradesh: A well articulated retirement policy for records has been prepared and it is now under consideration of the Government.

Maharashtra: The matter is under consideration of the Government.

Punjab: Action in the matter is to be taken by the State Government. The case has since been referred to the Government.

Nagaland: The Department will take action on the resolution.

West Bengal: The matter is under examination and the decision of the State Government will be communicated to the National Archives of India in due course.

Karnataka: Efforts will be made to secure the implementation of the recommendation.

Pondicherry: The Archives is in the initial stage of reorganisation. Steps are being taken to implement the resolution gradually.

Delhi: Delhi State Archives has issued an Archival Policy Resolution in respect of the records of the Union Territory of Delhi.

Andhra Pradesh: The necessary action will be taken on receipt of the Retention Schedule of the Central Government from the Department of Personnel & Administrative Reforms, Cabinet Secretariat, New Delhi.

Kerala: The matter is under consideration of the Government.

Tamil Nadu: The Resolution is under consideration.

Resolution XII: The Commission notes with regret that, inspite of its earlier recommendations, vide Resolution No.IV of its 31st Session held in 1955 and Resolution No.3(a) of the 36th Session held in 1961, the Government of India had not so far made arrangements for the manufacture of the Standard Quality Paper recommended by the ISI in consultation with the National Archives of India, with the result that the Union and States Governments, as well as others, were obliged to use low quality paper for their permanent records. The Commission, therefore, strongly recommends that urgent measures be adopted, either for manufacturing this paper in India, or for importing it from abroad, as in the long run the use of quality paper for permanent records would not only prove more economical, but was absolutely essential, keeping in view the importance of these records for the future generations.

National Archives of India: A meeting of the Committee set up to consider the question of use of standard quality paper in Government offices was held on 9 May 1975. The representative of the paper manufacturing units agreed to supply good quality paper samples being produced indigenously for tests by the National Archives of India. A few samples of paper were subsequently received and examined in the Research Laboratory of the National Archives of India. For ascertaining the uniformity of the quality in production it is now proposed to subject more samples for further investigations and some tangible conclusions might be arrived at within the course of a few months. Data on total quantum of paper that might be required is also being collected.